



Position: Project Development Manager – LOS ANGELES, CA RESIDENTS ONLY

We are seeking a Project Development Manager to be critical team member of our highly-innovated team in the L.A., California area. Candidate will plan and coordinate the execution of pre-construction activities associated with the preparation for the building of new schools and modernization projects. Will resolve complex planning, design and construction project-related issues, disputes, and disagreements. Candidate will develop, assign and monitor performances of assistant development managers, design managers and design professionals relative to assigned projects. Shall be experienced in reporting on project budgets, schedules, and issues with providing information and analysis of project issues to departmental, branch and board representatives.

Candidate will review status and overall planning, design, and construction project progress relative to submittal schedules. This position will require reviewing of project through all development phases, and assess status progress, and potentially coordinate with representatives from various utility and government agencies to obtain timely action on successive phases of project completion. This will also include assisting project team staff with A/E contracts, bid and contract planning and will review and verify Design Professional contract scope, fees and applications for payment and perform overall fiscal management of multiple projects.

MOCA Systems, Inc. provides innovative program and construction management services to clients around the world using MOCA's advanced technology. Established in 1999, MOCA is a leading owner's representative firm providing program and project management services nationally. We embrace a vision to help our clients transform the way their complex projects are planned, designed, built, and managed.

Qualifications you will have if you are a great candidate:

Required:

- Ten (10) years of experience managing the planning, design, construction, and coordination of capital projects
- Five (5) years of the above experience in educational facility construction or public works projects
- Graduation from a recognized college or university with a Bachelor's degree in Architecture, Engineering, or Construction Management OR;
- Graduation from a recognized college or university with a Bachelor's degree in any course AND a Master's degree in Business/Public Administration; AND (Minimum of 4 of the 10 years above) experience with the responsibility for preconstruction activities, architectural planning, design, construction or development of major facilities under the supervision of a licensed architect or engineer AND a valid Construction Manager (CCM) credential by the Construction Manager Certification Institute (CMCI). The CCM credential may be temporarily waived by the Owner for a period of 6 months at which time the employee must have secured the credential

Preferred:

- Experience with scoping and planning of new construction and/or modernization projects
- Experience with the Division of the State Architect (DSA) construction/design processes
- Experience with LEED and/or Collaborative for High Performing Schools (CHPS) projects
- Experience with the development of major facilities (CEQA, agency approvals, coordination with City and County agencies)
- Experience with both project delivery and procurement methods for public projects
- Experience with community engagement processes and strong communication skills, both oral and written



- Experience utilizing Building Information Modeling (BIM)
- Experience in Formal Construction Partnering
- A valid Certificate of Registration as an Architect by the California State Architectural Board or Professional Engineer by the State Board for Professional Engineers and Land Surveyors
- A valid Construction Manager (CCM) credential by the Construction Manager Certification Institute (CMCI)
- LEED Professional Accreditation

At a minimum, the candidate's professional resume must include the following:

- **Los Angeles, CA residency - ONLY**
- List of all Educational Achievements
- List of all Professional Licenses or Certificates
- List of Awards received
- Detailed Employment History with each company or government agency including:
 - Name & contact information of the firm or agency
 - Start date and end date (Month/Year)
 - Positions held
 - List of Projects/Programs managed including project value, location of assignment, roles and responsibilities and contribution to each project

Please visit our website www.moca-pm.com for more information about career opportunities at MOCA Systems. For immediate consideration, please send Resume, Cover Letter and Salary History Requirements to Resumes@mocasystems.com.